

Decision Number: 49 (2012/13)

## Portfolio Holder Executive Decision Statement

The Local Authority (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

### The Decision:

That approval is given for the administration and delivery of the Disabled Facility Grant process to be brought back in house and be delivered by the Housing Advice and Standard Team.

**Date the decision was made: 19.03.13**

### Reason for Decision *(please set out in full)*

Over recent months there have been complex negotiations regarding the Supporting People funding for the Home Improvement Agency (HIA) and the contents of the HIA contract for the delivery of Disabled Facilities Grants (DFG's). It has now been clarified that the contract for the HIA no longer includes the delivery of DFG's but that the core funding will provide advice only to DFG applicants. Going forward, the Council will need to negotiate new costs for each stage in the DFG process over and above advice. The HIA have requested additional funds to deliver a service for DFG's over and above advice and across Kent, many Authorities have taken the view that this will not provide the most efficient service and value for money for residents.

There are sufficient skills in house to deliver this service with the potential to generate income in future years.

### Details of any alternative options considered and rejected by the Member when making the Decision:

None

### Local Member (s), other Portfolio Holders and/or Directors/Heads of Service Consulted

Cllr Carol Clark Portfolio Holder for Housing/Balanced Communities  
Pat Smith Head of Housing and Communications

### Details of any conflicts of interest

**a) declared by any executive member who is consulted by the Decision Taker**

*None*

**b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict**

*n/a*

(For Democratic Services use)

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<b>Decision taken by:</b>	Portfolio Holder for Housing <sup>o</sup> Balanced Communities
<b>Signed by Portfolio Holder</b>	[REDACTED]
<b>Record made by:</b>	<b>19.03.13</b>
<b>Date of record:</b>	Charlie Shacklock